

## INTERNSHIP VACANCY ANNOUNCEMENT

Increase your chances for a job after graduation now!

Apply for a one month internship at Prishtina REA -Kosova

Account holder	:	Prishtina REA    www.prishtina-rea.net
Assignment number	:	
Deadline for applications	:	17 September'09
Company/Organisation	:	Prishtina REA
Location	:	Str. UCK,p.n Prishtina
Number of employees	:	2
Kind of internship	:	<b>Business Promotion and Matchmaking</b>
No. of Internship positions	:	Two
Starting date	:	21 Sep/2009
Project period	:	one month
Days per week	:	Monday to Friday
Remuneration	:	€ 125 internship stipend per month for daily subsistence

### **DESCRIPTION OF THE ORGANIZATION:**

Prishtina REA has been established (2001) to provide in a professional and cost effective manner business advisory and business training services to SME's and entrepreneurs, local and central level government institutions in Kosova and as promoter of local economic development. Prishtina REA is a business development agency for SME-development that understands itself as a change agent for the start, growth and consolidation of autochthonous companies/organizations.

**Prishtina REA's MISSION IS TO SUPPORT PROMOTE AND ASSIST THE  
ECONOMIC DEVELOPMENT**

### **DESCRIPTION OF THE ASSIGNMENT:**

#### **Background**

The goal of the Prishtina REA activities is to stimulate economic growth and to improve employment opportunities for Kosovar citizens. This will be achieved by focusing and supporting on the

PRISHTINA REA

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development and implementation of the programs that will contribute to new employment opportunities by removing many of the administrative barriers to investment and job creation. A great focus will be towards supporting and assisting professionally the business associations, representing the supported clusters, being focused on road construction and infrastructure, energy and mining, telecommunication and IT, processing and trade. This will have as its goal the sustainable institutional and capacity building on local level.

**Assignment:**

The main focus assignment of the internship will be to assist the Prishtina REA team engaged on the implementation of the “German Business Delegation (about 30 companies-potential investors) Matchmaking visit: 21-24 Sept/’09”. We have to organize the four days visit, with the governmental institutions and mechanisms, coordinate the matchmaking meeting with about 80 Kosovar potential companies, field in-company visits, participation at the trade fair, and other social occasions. There will be needed a lot of translation and interpretation as well (mainly : German/English to Albanian).

**Internship learning objectives:**

After the internship, the intern will gain practical experience in the following fields:

- Business Management promotion and matchmaking,
- Investment Promotion, B2B Management and Marketing practices,
- Analytical study approach on the fiscal and economical environment,
- Serving the members by development their Association,
- Promoting the networking and regional cooperation, etc

**STUDENT PROFILE:**

The student Profile:  
Studying the Business Management and Communication,  
**Some experience in Business promotion and matchmaking event**  
Knowledge on Computer and internet,  
Albanian, **German** and English language,,,,,

**APPLICATION PROCEDURE:**

Submit your **curriculum vitae**, a **letter of motivation** and a **certificate of grades** to [prishtinarea@yahoo.com](mailto:prishtinarea@yahoo.com) to the attention of the Internship Selection Committee by **.17 Sept 2009.**